

JHARKHAND GRAMIN BANK

HEAD OFFICE

RAJENDRA PLACE, 5, MAIN ROAD

RANCHI - 834001

Notice for Invitation of Tender for Renovation of Head Office of Jharkhand Gramin Bank

Sealed Tenders are invited under two bid system from competent Contractors/Vendors having sound technical and financial capacity for renovation of Head Office of Jharkhand Gramin Bank. Jharkhand. Tender Document may be downloaded from our site www.jharkhandgraminbank.com.

[A] Important Dates:

Date of commencement of EOI	14.11.2018
Last Date and Time for submission of Application	20.11.2018 @ 14.00 Hrs
Time and Date of Opening	20.11.2018 @ 15.00 Hrs

Address for submission : Jharkhand Gramin Bank, A & S Department,
Head Office: Rajendra Place,
5, Main Road, (Near Over bridge)
Ranchi – 834 001

Time of Completion : 20 Days from the date of issue of Work Order

The Bank also reserves the right to accept or reject summarily any or all the tenders without assigning any reason whatsoever.




Senior Chief Manager

TECHNICAL OFFER (ENVELOPE – I)

SECTION - I SCOPE OF WORK

Renovation of Head Office Premises viz. Renovation of cabin of General Manager, Entrance Gate for Hall of Head Office, The Front Wall and Gate of Vigilance department, Storage and Display Unit , Cubical and L - Type Partition for Chairman's Secretariat etc.

SECTION - II

TERMS & CONDITIONS

- 1.1 The above work should be completed within 20 days of issue of order.
- 1.2 Any delay in completion of the work over the stipulated period will attract penalty of 0.2% of the per system cost per day subject to maximum of 10% of the per system cost. The Bank reserves its right to recover these amounts by any mode, which includes adjusting from any payment to be made by the Bank to the supplier.

ELIGIBILITY CRITERIA FOR SHORT-LISTING

The preliminary evaluation will be done on the following parameters and offers from firms not conforming to any of these parameters will be rejected.

Financial & Technical Parameters:

- The manufacturers should be a registered company/firm with authentic PAN, GST, ESI and EPF distinguished registration numbers allotted by competent authorities.
- The company/vendor shall **not have been blacklisted** by any PSU Bank nor should their name be figured in the IBA caution list.
- No tender will be received after the expiry of the time notified for receiving tenders under any circumstances whatsoever.
- The tender will be opened at above address in the presence of authorized representative of contracting agency on given date and time.
- The Bank reserves the right to reject any or all tender received without assigning any reasons thereof.

SECTION - II

TERMS & CONDITIONS

- 1.1 Renovation of cabin of General Manager, Entrance Gate for Hall of Head Office, The Front Wall and Gate of Vigilance department, Storage and Display Unit , Cubical and L -Type Partition for Chairman's Secretariat etc. The orders for renovation would be placed as and when required by the Bank for its Head Office.
- 1.2 Any delay in completion of the work over the stipulated period will attract penalty of 0.2% of the per system cost per day subject to maximum of 10% of the per system cost. The Bank reserves it's right to recover these amounts by any mode, which includes adjusting from any payment to be made by the Bank to the supplier.



PRICE COMPOSITION

The price quoted should be only in Indian rupees and inclusive of following: Renovation of cabin of General Manager, Entrance Gate for Hall of Head Office, The Front Wall and Gate of Vigilance department, Storage and Display Box , Cubical and L -Type Partition for Chairman's Secretariat etc.

All taxes, duties and levies (excepting octroi, which will be at actual).

2. One-year comprehensive onsite warranty / maintenance covering all parts, service, and visits to the site.
3. No advance will be paid by the bank. Bill to be submitted with duly receipted challan, invoice for payment to Head Office.
4. Technical / Commercial details must be completely filled up. Corrections or alterations, if any should be authenticated.
5. The commercial offer shall be on a fixed price basis. **No upward revision in the price will be considered because of subsequent increase in GST, customs duty, excise tax etc.** However, if there is any reduction in government levies/taxes, during the offer validity period, the same shall be passed on to the Bank.
6. The Financial offer submitted by the Bidders should be valid for period of 90 days from the last date for submission of the offer.

EVALUATION PROCESS :

Offers will be evaluated in the following stages:

TERMS & CONDITIONS:

(a) Bank's Right to Accept/Reject any/or all Application

JGB reserves the right to accept/reject any or all application and to annul the empanelment process and accept/reject all applications at any time prior to registration or any time after registration, without thereby incurring any liability to the affected applicants or any obligation to inform the affected applicants of the grounds for JGB's action

(b) JGB's Right to Issue Clarifications, Addendums, Corrigendum etc

JGB can at any time issue clarifications, addendums or corrigendum. The same will be published in the JGB's website. The applicants are requested to regularly visit the Bank's website.

11. Criteria for Application Rejection/ Cancellation of Registration

- a) Any effort by an applicant/ registered applicant to influence JGB's decisions on evaluation and registration process may result in rejection of application or cancellation of registration.
- b) Applications received by JGB after the last date and time prescribed for receipt of application or applications without signature of person (s) duly authorized on required pages of the application or applications without power of authorization and any other document consisting of adequate proof of the ability of the signatory to bind the applicant shall be rejected.
- c) Malpractice / attempt to influence / Manipulation of rates i.e quoting lower rates as compared to the market / OEM rates, shall be viewed very seriously. If such a situation comes to the notice and/or there are reasons / circumstances for JGB to believe so, the concerned applicant will be called in to give justification of rates quoted by them to the committee. If they are not able to give a proper / satisfactory justification of their quoted rates, their empanelment will be cancelled. If the System Integrator is found, subsequent to their registration and empanelment, not complying with, any of the eligibility criteria.
- d) If continuous poor performance has been observed from an applicant.



- e) Any other grounds as decided by JGB management after due diligence.

NO COMMITMENT TO ACCEPT LOWEST OR ANY TENDER :

The Bank shall be under no obligation to accept the lowest or any other offer received in response to this notice and shall be entitled to reject any or all offers without assigning any reasons whatsoever.

OPENING OF OFFERS :

Tender will be opened at 15.00 Hours, on 20.11.2018 in the presence of the Bidders. The Bidders / their representatives may be present at the time of opening of the Technical Offers. No separate intimation will be sent in this regard to the suppliers for deputing their representatives. The

ORDER CANCELLATION:

If the vendor fails to deliver and/or install the equipment within the stipulated time schedule or the extended date communicated by the Bank, it will be a breach of contract. The Bank reserves the right to cancel the order in the event of delay in delivery / installation / commissioning of equipment .

PAYMENT TERMS :

No advance amount will be paid to suppliers. Head Office would pay the Bill amount after completion of work.



(Senior Chief Manager)

Annexure – I (Letter to the bank on the Supplier's letterhead)

To

The General Manager,
Jharkhand Gramin Bank,
Rajendra Place,
5, Main Road,
Ranchi – 834001

Dear Sir,

Sub: Your tender notice for Renovation of Head Office.

With reference to the above tender notice, having examined and understood the instructions, terms and conditions forming part of the tender forms, we hereby enclose our offer for renovation of as detailed in your above-referred tender notice.

We confirm that any PSU bank / RRB have not disqualified .

We further confirm that the offer is in conformity with the terms and conditions as mentioned in the tender form.

We also confirm that the offer shall remain valid for 20 days from the last date for submission of the offer.

We understand that the Bank is not bound to accept the offer either in part or in full and that the Bank has the right to reject the offer in full or in part without assigning any reason whatsoever.

Yours faithfully,

Authorised Signatories
(Name & Designation, seal of the firm)

Annexure - II

SUPPLIER'S PROFILE

1. Name of the Organization and Address:
2. Year of Establishment:
3. Status of the firm:
(Whether Pvt. Ltd. company / Public Ltd. company/ Partnership Firm / Proprietorship Firm)
4. Name of the Chairman/Managing Director/CEO/Country Head (as the case may be):

5. Whether registered with the Registrar of Companies/Registrar of Firms in India. If so, mention number and date and enclose Registration Certificate copy.

6. a) Name and address of Bankers :
 - i) _____
 - ii) _____

7. Whether registered for GSTIN. If so, mention number and date.

8. Whether an assessee of Income Tax. If so, mention Permanent Account Number. Furnish copies of Income tax clearance certificate.
9. List of Enclosures :-
 - a Certificate of Registration / Partnership Deed
 - b Certificates of Registration with Income Tax, Service Tax, EPF, ESI, VAT/TIN.
 - c Copies of Income Tax Returns .

Note: In absence of any of the above enclosures, your application is likely to be rejected.

DECLARATION

1. I / We have read the instructions appended and all terms and conditions and I / We understand that if any false information is detected at a later date, any future contract made between ourselves and Jharkhand Gramin Bank, on the basis of the information given by me / us can be treated as invalid by the Bank and I / We will be solely responsible for the consequences.

2. I / We agree that the decision of Jharkhand Gramin Bank in selection of contractors will be final and binding to me / us.

3. All the information furnished by me hereunder is correct to the best of my knowledge and belief.

4. I / We agree that I / we have no objection if enquiries are made about the work listed by me / us in the accompanying sheets.

Place :

Date :

SIGNATURE

NAME & DESIGNATION

SEAL OF ORGANISATION

WORK SPECIFICATION:

1. Partition --3" Partition with Aluminium fram 12mm Ply with mica and Glass-8mm.
2. Renovation of General Manager's Chamber wall with 30ft*9ft*12" Ply and Mica.
3. Renovation of Vigilance Department Front Wall and Gate with 12mm Ply & Mica.
4. Display Unit and Storage Size 7ft*9ft.
5. L Enclosures with Table.
6. Construction Main Gate Size 7ft*7.6ft.
7. Renovation of Chairman's Chambers Gate.
8. May I help You Desk.

