



JHARKHAND GRAMIN BANK

(Govt. of India Undertaking)

(Sponsored by Bank of India)

Head Office: Rajendra Place, 5, Main Road, Ranchi - 834001

Phone: 0651-2202120, **Fax:** 0651-2330338, **E-mail:** HeadOffice.jgb@jgb-rrb.com

Ref No.JGB/HO/A&S/SR/2017-18/273

Date:-08.06.2017

Printing of Bank Annual Report for the financial Year 2016-17

Sealed quotation is invited for printing of bank's annual report of the financial year 2016-17 having following specification:

1. Offset printing of annual report book.
 2. Book size ¼
 3. Inside 76 pages, multicolor printing of 170 GSM glossy art paper.
 4. Cover multicolor, printing on 300 GSM glossy art paper duly laminated and gum bounded.
 5. Total 500 copies to be printed.
2. Sealed envelopes containing bids for above mentioned specified items must reach the following address of our office by 5.00 PM on 13.06.2017.
- THE GENERAL MANAGER
JHARKHAND GRAMIN BANK
RAJENDRA PLACE
5, MAIN ROAD, RANCHI-834001
JHARKHAND
3. The specimen copy of annual report for the financial year 2015-16 having above specification may be collected from our office for your reference. The printed item should not deviated in quality from the specimen copy at any cost.
 4. All terms & conditions shall be as per Annexure-III
 5. Quotation will be opened on 14.06.2017 at 5.00 P.M. at our office.

Please attach sample of papers with your signature while submitting the quotation.

(A.K.Sharma)
General Manager



Annexure – I

DISCLAIMER

The information contained in this Request for Proposal (RFP) document or information provided subsequently to bidder(s) or applicants whether verbally or in documentary form by or on behalf of Jharkhand Gramin Bank, Head office (Bank) is provided to the bidder(s) on the terms and conditions set out in this RFP document and all other terms and conditions subject to which such information is provided.

This RFP is neither an agreement nor an offer and is only an invitation by the Bank to the interested parties for submission of bids. The purpose of this RFP is to provide the bidder(s) with information to assist the formulation of their proposals. This RFP does not claim to contain all the information each bidder may require. Each bidder should conduct its own investigations and analysis and should check the accuracy, reliability and completeness of the information in this RFP and where necessary obtain independent advice. Bank makes no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of this RFP. Bank may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this RFP.

GENERAL MANAGER

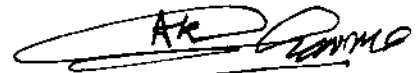


Annexure – III

TERMS and CONDITIONS

1. Your rates quoted should be valid for at least 6 months from the due date specified, that is, 12/05/2017
2. Once your rates as quoted in your bid as per the aforesaid tender is accepted, you will be bound to execute the printing orders, so placed with you, within the specified period and no request for increase in rate(s) subsequently nor any excuse for non-execution of the printing order on account of non-availability of paper and/or any other reason(s) will be entertained.
3. The rates may be quoted per set of document along with total cost of printing of each item.
4. If after receipt of delivery of the printed item(s), it is found that the printing(s) has/have not been done as per approved specification(s)/quality stipulated and/or are not to our satisfaction, the supplied by you of the said printed items shall be rejected at your cost.
5. In case of failure/delay in supply or partiality, the Bank shall be at liberty to get the same items of stationery printed through other source(s) at it's sole discretion.
6. Printed stationery must be properly labeled and packed accordingly to our usual requirement and be delivered as per our instruction.
7. The Bank may not necessarily accept the lowest tender and decision of the Bank in this regard will be final.
8. Printer(s) who do/does not affect deliver the printed items (as mentioned in this letter) according to the delivery schedule will be liable to all damages/detriment for loss/losses to the Bank and in case even after warning, he/they continue to be late in delivery, he/they may be disqualified for further inquiry entrustment of the work.
9. The Bank shall be entitled to split up the order(s) for printing (as mentioned in this letter) and the tender shall be deemed as to have been accepted only for printing as may be ordered from time to time by placing separate order(s).
10. Delivery must be completed within 15 days from the date of printing order.
11. No advance is admissible for the execution of printing order(s).
12. The Bank reserves the right to reject any/all tender(s), without assigning any reason(s) therefor.

13. The Bank reserves the right to award the printing order item-wise to one or more printer(s) based on the tender submitted under this invitation.
14. Delivery of the printed items will have to be made at the address as mentioned at paragraph no. 2 of this letter. If the printer(s) wish/wishes to charge the cost of delivery from the Bank he/they should mention the same in his/their bid separately which will be considered for working out the total cost of printing of the said items of stationery.


(A.K.Sharma)
(GENERAL MANAGER)