

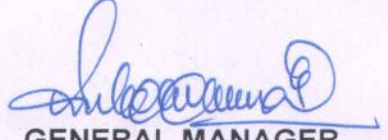


## **JHARKHAND GRAMIN BANK**

### **TENDER NOTICE FOR FRFC**

Jharkhand Gramin Bank, Head Office, Ranchi invites Expression of Interest (EOI) for its select branches. Interested vendors may download the tender notice from our website [www.jharkhandgraminbank.com](http://www.jharkhandgraminbank.com) under portal **TENDER** from **10.08.2018** to **18.08.2018**. The last date of receiving duly filled in application is **18.08.2018** (up to **14:00 Hrs**). Application received after given date and time will not be entertained.

**DATE:-10.08.2018**

  
**GENERAL MANAGER**  
**HEAD OFFICE, RANCHI**

THE INFORMATION PROVIDED BY THE BIDDERS IN RESPONSE TO THIS TENDER DOCUMENT WILL BECOME THE PROPERTY OF JHARKHAND GRAMIN BANK AND WILL NOT BE RETURNED. JHARKHAND GRAMIN BANK RESERVES THE RIGHT TO AMEND, RESCIND OR REISSUE THIS TENDER DOCUMENT AND ALL AMENDMENTS WILL BE ADVISED TO THE BIDDERS AND SUCH AMENDMENTS WILL BE BINDING ON THEM.

THIS DOCUMENT IS PREPARED BY JHARKHAND GRAMIN BANK FOR SUPPLY AND INSTALLATION OF FRFC AT SELECT BRANCHES OF JHARKHAND GRAMIN BANK. IT SHOULD NOT BE REUSED OR COPIED OR USED EITHER PARTIALLY OR FULLY IN ANY FORM.



Tender No. : 2018-19/ 01

Dated August 10, 2018

**JHARKHAND GRAMIN BANK**

HEAD OFFICE

RAJENDRA PLACE, 5, MAIN ROAD

RANCHI – 834001

**Notice for Invitation of Tender for supply, installation and commissioning of FRFC at Select branches of Jharkhand Gramin Bank**

Sealed Tenders are invited under two bid system from competent Contractors/Vendors having sound technical and financial capacity for installation and commissioning of FRFC in 20 select branches of Jharkhand Gramin Bank in two lots of 15 and 5 branches each. The Branches are located in the State of Jharkhand and spread over 15 districts of Jharkhand. Tender Document may be downloaded from our site [www.jharkhandgraminbank.com](http://www.jharkhandgraminbank.com).

**[A] Important Dates:**

Date of commencement of EOI	10.08.2018
Last Date and Time for submission of Application	18.08.2018 @ 14:00 Hrs
Time and Date of Opening	20.08.2018 @ 14:30 Hrs

Address for submission : Jharkhand Gramin Bank, A & S Department,  
Head Office: Rajendra Place,  
5, Main Road, (Near Overbridge)  
Ranchi – 834 001

Time of Completion : 20 Days from the date of issue of Work Order

The Bank will not be bound to accept the lowest tender. The Bank also reserves the right to accept or reject summarily any or all the tenders without assigning any reason whatsoever.

  
GENERAL MANAGER



## TECHNICAL OFFER (ENVELOPE – I)

### SECTION - I SCOPE OF WORK

Supply, Installation, Commissioning of approx. 20 Nos. of FRFC at different branches of Jharkhand Gramin Bank in 15 districts of Jharkhand State

### SECTION - II

#### TERMS & CONDITIONS

- 1.1 Installation and Commissioning of FRFC should be completed within 20 days of issue of order. The orders for FRFC would be placed as and when required by the Bank for its different branches in Jharkhand State. All orders placed up to one year from date of award of the contract would form part of this tender.
- 1.2 The actual quantity of FRFC to be installed may vary from the projected quantity as per the requirement of the Bank.
- 1.3 Any delay in completion of the work over the stipulated period will attract penalty of 0.2% of the per system cost per day subject to maximum of 10% of the per system cost. The Bank reserves its right to recover these amounts by any mode, which includes adjusting from any payment to be made by the Bank to the supplier.

#### ELIGIBILITY CRITERIA FOR SHORT-LISTING

The preliminary evaluation will be done on the following parameters and offers from firms not conforming to any of these parameters will be rejected.

#### **Financial & Technical Parameters:**

- Original Equipment Manufacturer (OEM) of FRFC must be in manufacturing of equipment for the last 20 years.
- The product / equipment should be quality products and should have Bureau of Indian Standards (BIS) **certification** and should also meet the minimum fire rating criteria specified by BIS.
- The company/vendor shall **not have been blacklisted** by any PSU Bank nor should their name be figured in the IBA caution list.
- The bidder should have authorized dealership of the OEM and in the business of Supply & Installation of FRFC for at least five years. For FRFCs valid certification by CBRI/BIS for Fire and Burglary resistance is mandatory. Putting such logo/label in case of specified equipment is a must and no other self-declaration/certification etc. will substitute this provision.
- No tender will be received after the expiry of the time notified for receiving tenders under any circumstances whatsoever.
- The tender will be opened at above address in the presence of authorized representative of contracting agency on given date and time.
- The Bank reserves the right to reject any or all tender received without assigning any reasons thereof.
- The vendor should have supplied similar Security Equipment preferably to Govt. Departments, Public Sector Banks / Private Sector Bank / RRBs/ Co-operative Banks. Year wise details of such equipment supplied in the past 3 years should be furnished.

## **FINANCIAL PARAMETERS**

<b>Sr. No.</b>	<b>Parameters</b>	<b>Remarks</b>
<b>1</b>	Average Sales Volume of the firm in the last 3 years	The firms should have average annual sales turnover of Rs. 100 lakhs or above in the last 3 years.
<b>2</b>	Profit in the previous financial years	The firm should have earned profit during the last three years.
<b>3</b>	Works executed in the last 3 years.	The firm should have supplied/installed at least in the country in the last 3 years – (a) One similar work of 80% of cost OR (b) Two similar works of 50% of cost OR (c) Three or more similar works of 40% of cost each.
<b>4</b>	No. of years in FRFC business	Minimum 5 years in the business is required
<b>5</b>	Own office and service center in Ranchi / Jamshedpur / Dhanbad	The firm should have its own office and Service Centre functioning in Ranchi or Jamshedpur or Dhanbad or Hazaribagh for not less than three years as on the date of commencement of issue of Tender Forms.
<b>6</b>	Reference site	Furnish details like name, address and telephone numbers of customers, as per <b>Annexure-XII</b> , to whom FRFC have been supplied during the last 3 years – Minimum requirement is 2 Reference sites.

2.1 Intending suppliers should furnish details about their firm as per Supplier's profile (**Annexure - II**).

### **8. PRICE COMPOSITION**

**8.1** The price quoted should be only in Indian rupees and inclusive of following :

- 8.1.1 Cost of the '**FRFC** with accessories F.O.R. destination.
- 8.1.2 All taxes, duties and levies (excepting octroi, which will be at actual).
- 8.1.3 Installation and commissioning charges, if any.
- 8.1.4 Cost of training to be imparted.
- 8.1.5 One year comprehensive onsite warranty / maintenance covering all parts, service, and visits to the site.

**8.2** No advance will be paid by the bank. Bill to be submitted with duly receipted challan, invoice for payment to Head Office.

### **9 NO ERASURES OR ALTERATIONS**

Technical / Commercial details must be completely filled up. Corrections or alterations, if any should be authenticated.

## 10. NO PRICE VARIATIONS

The commercial offer shall be on a fixed price basis. **No upward revision in the price will be considered on account of subsequent increase in GST, customs duty, excise tax etc.** However, if there is any reduction in government levies/taxes, during the offer validity period, the same shall be passed on to the Bank.

## 11. VALIDITY OF OFFER

The Financial offer submitted by the Bidders should be valid for period of 90 days from the last date for submission of the offer.

## 12. EVALUATION PROCESS

Offers will be evaluated in the following stages:

### Stage I

Offers will be evaluated by committee against the stipulated minimum eligibility criteria. Offers not complying with the eligibility criteria will be rejected summarily.

### Stage II

A technical evaluation of proposals will be carried out. Offers received without fulfilling the conditions mentioned in Pre-Qualification criteria & Annexure-III (Technical Assessment Form) and the following conditions, shall not be evaluated.

- (a) If offer is incomplete and/or not accompanied by all stipulated document. However clarification may be sought by the bank.
- (b) If any of the terms and conditions stipulated in this document is not accepted and letter as per **Annexure – I to Annexure-III** is not submitted.

### Stage III

Short-listing of supplier(s) based on the technical evaluation.

### Stage IV

Product demonstration of the makes and model submitted by the respective Bidder will be done by the OEM. **The OEM should display the additional features installed in the Security equipment, as mentioned in Technical Bid.** In case the product fails to meet laid down technical specification / feature, the bid of all the Bidders bidding with that particular make and model will be rejected at this stage.

## 13. TERMS & CONDITIONS

### (a) Bank 's Right to Accept/Reject any/or all Application

JGB reserves the right to accept/reject any or all application and to annul the empanelment process and accept/reject all applications at any time prior to registration or any time after

registration, without thereby incurring any liability to the affected applicants or any obligation to inform the affected applicants of the grounds for JGB's action.

(b) JGB's Right to Issue Clarifications, Addendums, Corrigendum etc.

JGB can at any time issue clarifications, addendums or corrigendum. The same will be published in the JGB's website. The applicants are requested to regularly visit the Bank's website.

**14. Criteria for Application Rejection/ Cancellation of Registration**

- a) Any effort by an applicant/ registered applicant to influence JGB's decisions on evaluation and registration process may result in rejection of application or cancellation of registration.

Applications received by JGB after the last date and time prescribed for receipt of application or applications without signature of person (s) duly authorized on required pages of the application or applications without power of authorization and any other document consisting of adequate proof of the ability of the signatory to bind the applicant shall be rejected.

- b) Malpractice / attempt to influence / Manipulation of rates i.e. quoting lower rates as compared to the market / OEM rates, shall be viewed very seriously. If such a situation comes to the notice and/or there are reasons / circumstances for JGB to believe so, the concerned applicant will be called in to give justification of rates quoted by them to the committee. If they are not able to give a proper / satisfactory justification of their quoted rates, their empanelment will be cancelled. If the System Integrator is found, subsequent to their registration and empanelment, not complying with, any of the eligibility criteria.
- c) If continuous poor performance has been observed from an applicant.
- d) Any other grounds as decided by JGB management after due diligence.

**15. NO COMMITMENT TO ACCEPT LOWEST OR ANY TENDER**

The Bank shall be under no obligation to accept the lowest or any other offer received in response to this notice and shall be entitled to reject any or all offers without assigning any reasons whatsoever.

**16. OPENING OF OFFERS**

Technical Offers will be opened at **14:30 Hours, on 20.08.2018** in the presence of the Bidders. The Bidders / their representatives may be present at the time of opening of the Technical Offers. No separate intimation will be sent in this regard to the suppliers for deputing their representatives. The Technical Offers will be opened at the time and date stipulated above irrespective of the number of Bidder or their representatives present.

**17. ORDER CANCELLATION**

If the vendor fails to deliver and/or install the equipment within the stipulated time schedule or the extended date communicated by the Bank, it will be a breach of contract. The Bank reserves the right to cancel the order in the event of delay in delivery / installation / commissioning of equipment and forfeit the Earnest Money Deposit.

**18. PAYMENT TERMS**

No advance amount will be paid to suppliers. The Bill amount would be paid by Head Office after successful supply, installation, testing, commencement and functioning of the FRFC system.

**19. GUARANTEES**

The FRFC System including all components delivered to the Bank should be brand new. The supplier should also guarantee that all the FRFC supplied by the supplier is licensed and legally obtained.

**20. AVAILABILITY OF SPARES**

Spares for the product offered should be available for at least 06 years.

**21. WARRANTY**

21.1 The offer must include comprehensive on-site warranty of one year from the date of installation and commissioning of the equipment.

21.2 Supplier shall be fully responsible for the manufacturer's warranty in respect of proper design, quality and workmanship of all equipment, accessories etc., covered by the offer. The supplier must warrant all equipment, accessories, spare parts etc., against any manufacturing defects during the warranty period. During the warranty period the supplier shall maintain the equipment and repair / replace all the defective components at the installed site at no additional charge of whatsoever nature to the Bank.

**22. MAINTENANCE STANDARD EXPECTED DURING WARRANTY**

The supplier should ensure that the defects in the FRFC reported on any working day is set right on the same day and in no case later than the next working day. In case, the system or any equipment cannot be repaired within the stipulated period, the supplier should provide a replacement till the system / equipment is returned duly repaired.

**Annexure – I (Letter to the bank on the Supplier’s letterhead)**

**To**

The General Manager,  
Jharkhand Gramin Bank,  
Rajendra Place,  
5, Main Road,  
Ranchi – 834001

Dear Sir,

**Sub: Your tender notice for FRFC**

With reference to the above tender notice, having examined and understood the instructions, terms and conditions forming part of the tender forms, we hereby enclose our offer for the supply of FRFC as detailed in your above referred tender notice.

We confirm that we have not been disqualified by any PSU bank / RRB for supply of FRFC.

We further confirm that the offer is in conformity with the terms and conditions as mentioned in the tender form.

We also confirm that the offer shall remain valid for 90 days from the last date for submission of the offer.

We understand that the Bank is not bound to accept the offer either in part or in full and that the Bank has the right to reject the offer in full or in part without assigning any reason whatsoever.

Yours faithfully,

Authorised Signatories  
(Name & Designation, seal of the firm)



**SUPPLIER'S PROFILE**

1. Name of the Organization and Address:
2. Year of Establishment:
3. Status of the firm:  
(Whether Pvt. Ltd. company / Public Ltd. company/LLP/ Partnership Firm / Proprietorship Firm)
4. Name of the Chairman/Managing Director/CEO/Country Head (as the case may be):
5. Whether registered with the Registrar of Companies/Registrar of Firms in India. If so, mention number and date and enclose Registration Certificate copy.
6. a) Name and address of Bankers :
  - i)
  - ii)
- b) Turnover of the Company / Firm in 2015-16, 2016-17 and 2017-18: (Please attach a copy of audited Balance Sheet and Profit & Loss Account for the years 2015-16, 2016-17 and 2017-18)  
  
2015-16 :  
  
2016-17 :  
  
2017-18 :
7. Whether registered for GSTIN. If so, mention number and date.
8. Whether an assessee of Income Tax. If so, mention Permanent Account Number. Furnish copies of Income tax clearance certificate.
9. Give details of the after-sales service facility in terms of technical manpower and spares provided by your company in above locations.
10. What are your main fields of activities? Mention the fields giving the annual turnover for each field.
  - i)
  - ii)
  - iii)
  - iv)

12. Since when and how long your Company/firm has been in business of supply of **FRFC**.
13. If you have been prequalified by other organization/statutory bodies, such as Banks, CPWD, PWD, etc. for **FRFC**, furnish their names, category and date of registration.
14. Furnish the names of renowned organizations, where you have installed **FRFC** in the last three years ending 31 July 2018:

Name of Organisation with Address	Year of Installation	Value of orders

(Please attach the copies of their orders)

**15. Details of Technical Staff :**

Sr. No.	Name	Qualification	Post Held	Experience

**16. List of Enclosures :-**

- (a) Certificate of Registration / Partnership Deed
- (b) Certificates of Registration with Income Tax, GST, EPF, ESI, VAT/TIN.
- (c) Audited Balance Sheet (Statements of last 3 Years).
- (d) Copies of Work Orders as mentioned above along with photocopies of relevant TDS Certificates and satisfactory Completion Certificates.
- (e) Certificate of authorized dealership for supply of the products of the Co.

**Note:** In absence of any of the above enclosures, your application is likely to be rejected.

**DECLARATION**

1. I / We have read the instructions appended and all terms and conditions and I / We understand that if any false information is detected at a later date, any future contract made between ourselves and Jharkhand Gramin Bank, on the basis of the information given by me / us can be treated as invalid by the Bank and I / We will be solely responsible for the consequences.
  
2. I / We agree that the decision of Jharkhand Gramin Bank in selection of contractors will be final and binding to me / us.
  
3. All the information furnished by me hereunder is correct to the best of my knowledge and belief.
  
4. I / We agree that I / we have no objection if enquiries are made about the work listed by me / us in the accompanying sheets.

Place :

Date :

SIGNATURE

NAME & DESIGNATION

SEAL OF ORGANISATION

**TECHNICAL SPECIFICATIONS FOR FRFC**

**1. Fire Resisting Filing Cabinet**

Require Hard Data Filing Cabinet (4 DRAWERS) having fire resistance capacity for effective protection of vital & most important documents

The technical specifications required as under:

- The cabinet should withstand temperature up to 1000°C up to 2 hours.
- Cabinet should be provided with self-closing latch.
- Drawers should have telescopic slides.
- The cabinet should be fitted with 6 levers Lock.
- The Company should have in-house lock manufacturing facility.
- The cabinet should have valid certifications as per BIS – IS 14561:2014
- Tested for Fire and impact test including drop test by UL or equivalent test Lab. Related certificate to attached along with the tender
- Each drawer should be provided with self-closing latch for emergency closing.
- Size: - External – 1600 mm (H) x 550 mm(W) x 830 mm(D)- (Tolerance +- 10%)
- The product should be provided to a warranty of minimum 1 year.